

Regular HTMMTS Board Meeting Minutes

Jul 22, 2026

Village of Spring Lake

Meeting called to order by President Ashley Latch at 4:30 PM.

- 1. Roll Call:** Present: Craig Bessinger, Bill Cargo, Bill Cate, Gordon Gallagher, Ashley Latch, Brady Selner, & Will Whittemore
Absent: Deanna McIntyre, Cathy Pavick & Joel TePasste
Also Present: Scott Borg (Exec Dir), Tom Burghardt Jr. (Ops Supt), Andrea Dumbrell (HR); Annalise Walker (Marketing), Brian Woline (Finance), Shonda Walski (Dispatch Supv)
- 2. Approval of Meeting Agenda:** Motion to approve by Gallagher, second by Whittemore. Motion carried.
- 3. Unscheduled Public Appearances/Call to Audience:** None
- 4. Consent Agenda:**
 - a. Approval of May 27, 2026 Regular Board Meeting Minutes
 - b. Approval of Payables Warrant in the amount of \$2,799,276.24
 - c. Receive Financial Statements
 - d. Receive Local Advisory Council (LAC) Meeting Minutes
Motion to approve by Cargo; second by Gallagher. Motion carried.
- 5. Old Business:** None
- 6. New Business:**
 - a. Approval of FY 2026/27 Amended Budget (Woline). Motion to approve Resolution #2026-07222-01 amending the FY2026/27 budget by Cargo; second by Whittemore. Roll call vote: Seven (7) in favor, none against. Motion carried.
- 7. Reports & Correspondence:**
 - a. Marketing: Walker reported on recent and ongoing marketing efforts, including Ottawa County support of HTMMTS service to the county court's Fillmore Complex and various community engagement events, including trolley theme nights.
 - b. Operations: Burghardt reported on current operations trends. Most trends are positive with the exception of Trinity at the Lakes ridership, which is down by 3% and no-shows, that, while down in May are up in June when compared to the same months last year. There were no reportable events or road calls. Discussion re deleting COVID years from the data to give a more accurate comparison with previous years; Burghardt will look into it.
 - c. Human Resources: Dumbrell reported on the status of two grant requests. 1) A grant for \$75K to help fund service to the Ottawa County Court's Fillmore Complex was denied by the Uber Transit Innovation Fund. 2) A request to the MDOT Infrastructure Authority Fund for \$621,047 is pending. She also reported on staffing changes and strategic planning. Discussion re inclusion of responsibilities outside HR.
 - d. Executive Director: Borg reported on current status of construction of the new operations center: delivery of pre-cast walls is underway with structural steel arriving soon; retention pond is complete; and the project is under budget by \$3M. Local Bus Operating (LBO) funding for FY2027 will result in less than a 1% increase in funding for HTMMTS. Service to the Ottawa County Court's Fillmore Complex launched on 1 July and is getting interest from the 58th District Court in Grand Haven. HTMMTS is ready for Coast Guard Week.
- 8. Board Member Comments:** None
- 9. Meeting Adjourned by Latch at 5:03 PM**

10. Next Regularly Scheduled Board Meeting: 4:30 PM, Sep 23, 2026, City of Grand Haven, 518 Washington Ave, Grand Haven, MI 49417.

Respectfully Submitted,

Bill Cate
Secretary