

Regular HTMTS Board Meeting Minutes
May 27, 2026
City of Ferrysburg

- 1. Meeting called to order by President Ashley Latch at 4:30 PM.**
- 2. Roll Call:** Present: Craig Bessinger, Bill Cargo, Bill Cate, Gordon Gallagher (4:55 PM), Ashley Latch, Erin Lyon, Cathy Pavick, Brady Selner, & Will Whitemore
Absent: Deanna McIntyre & Joel TePasste
Also Present: Scott Borg (Exec Dir), Tom Burghardt Jr. (Ops Supt), Andrea Dumbrell (HR); Annalise Walker (Marketing), Brian Woline (Finance), Shonda Walsky (Dispatch Supv), Karen Sherwood (GH Twp) & Susan Franklin (20th District Court)
- 3. Approval of Meeting Agenda:** Motion to approve by Cargo, second by Selner. Motion carried.
- 4. Unscheduled Public Appearances/Call to Audience:** None
- 5. Consent Agenda:**
 - a. Approval of Mar 25, 2026 Regular Board Meeting Minutes
 - b. Approval of Payables Warrant in the amount of \$1,815,347.76
 - c. Receive Financial Statements
Motion to approve by Selner; second by Lyon. Motion carried.
- 6. Old Business: Discussion of Pension & Other Post-Employment Benefits (OPEB) Liabilities**
(Information only by Borg).
- 8. New Business:**
 - a. Approval of FY 2025/26 Amended Budget (Woline). Overall, the proposed amendment results in a zero-dollar net change in expected cash expenditures for the 2025-2026 fiscal year. Motion to approve Resolution #2026-0527-01 amending the FY2025-2026 budget by Cargo; second by Lyon. Roll call vote: Eight (8) in favor, none against. Motion carried.
 - b. Approval of Service Extension to the Ottawa County Fillmore Campus (Borg). The 20th District Court has requested service to and from the campus on an as requested basis. Borg indicated there are grants available to support this service. Motion by Cargo to authorize the extension of service to the Ottawa County Fillmore Campus, for a pilot period of two years, effective June 15, 2026, with a report by the HTMTS Staff to the Board; second by Pavick. Motion carried.
- 9. Reports & Correspondence:**
 - a. Marketing: Walker shared updates on marketing initiatives, including the gradual introduction of the new Harbor Transit logo and three community engagement events. She shared details on ADA Compliance in Digital Spaces, which affects the HTMTS website and the Via app.
 - b. Operations: Burghardt highlighted operational statistics, including ridership for 2026 through Apr, on-demand ridership, and Trinity at the Lakes ridership. No-shows continue to be up slightly. There were no NTD Reportable Safety Events or road calls.
 - c. Human Resources: Dumbrell reported that Woline was selected for the position of Finance Director. Also HTMTS has not experienced as much turnover in driver positions as usual.
 - d. Executive Director: Borg reported on progress at the new operations center construction site. De-watering of the property is complete, underground utilities are installed, and footings are being installed. He also reported on a Legislative Update on Local Bus Operating (LBO) Act 51. Based on MDOT analysis, HTMTS would be reclassified back to the rural (60%) reimbursement category, but could be offset by recent census changes that move us into the urban (50%) category. There is also COLA (Cost of Living Allowance) increase coming that he will report on at the July meeting.
- 10. Board Member Comments:** None

11. Meeting Adjourned by Latch at 5:29 PM

12. Next Regularly Scheduled Board Meeting: 4:30 PM, July 22, 2026, Village of Spring Lake, 102 W. Savidge St, Spring Lake, MI 49456.

Respectfully Submitted,

Bill Cate

Secretary