



Regular HTMMTS Board Meeting Minutes

November 19, 2025

City of Grand Haven

1. Meeting called to order by President Ashley Latch at 4:31 PM.

2. Roll Call:

Present: Bessinger, Cargo, Cate, Gallagher, Latch, Lyon, McIntyre, Selner, & TePastte

Absent: Pavick & Whittemore

Also Present: Appel (Finance), Borg (Exec Dir), Dumbrell (HR), Jones (Safety), Walker (Marketing), & Woline (Finance)

3. Unscheduled Public Appearances/Call to Audience: None

4. Approval of Consent Agenda:

- a. Approval of Sep 24, 2025 Regular Board Meeting Minutes
- b. Approval of Bills Memo in the Amount of \$805,393.19
- c. Receive Financial Statements
- d. Review of FY2026/2027 Estimated Budget
- e. Receive Local Advisory Council (LAC) Meeting Minutes
- f. Approval to Continue Membership of LAC Members

Motion by Cargo, second by TePasste to approve the Consent Agenda as presented. Motion carried.

5. Report:

a. Marketing. Walker reported on:

- Two 30-second ads running on Comcast.
- Various community engagement events, including the Nov 5 Travel Training Class attended by 30 people, free rides to local food pantries (Nov 17-Dec 31), and trolley rides to Spring Lake Sparkle (Nov 29-Dec 20).
- McIntyre asked about suggesting locations of food pantries and Walker reported to let her know of any.
- Advertising update: 11 active advertisers with 14 bus wraps.

b. Operations. Borg reported on:

- Total ridership is about the same as last year, but down overall. Cargo asked to see comparisons to pre-COVID ridership in future reports.
- Trinity at the Lakes ridership is up over the same period last year.
- No-shows continue to trend downward.
- There were no reportable accidents, injuries, or breakdowns for the previous two months.

c. Transportation. Borg reported on:

- The pre-bid meeting for the new facility is Dec 3.
- The Department of Labor (DOL) certified the construction grant. The grant required resubmission following the Federal Transportation Administration's (FTA) approval to modify vehicle propulsion from electric to propane.
- Grand Haven Township approved the special land use application on Nov 3.

- NEPA reevaluation will be completed on the abandoned house and two other structures on the property, allowing demolition of the buildings in the Spring of 2026.

6. Board Member Comments:

- Borg welcomed Lyon to the board and introduced new employee Jones.
- Lyon asked about arrangements for “Jeepfest” in Aug ’26 so that attendees can ride to and from the festival site on Harbor Island. (Rides are currently advertised as originating on Harbor Island.)

7. Meeting Adjourned: at 4:56 PM.

8. Next Regularly Scheduled Board Meeting: 4:30 PM, Jan 28, 2026, Grand Haven Township, 1330 168th Ave, Grand Haven, MI 49417

Respectfully Submitted,

Bill Cate
Secretary